

Bergen Community College

Early Career Programs Fall 2020

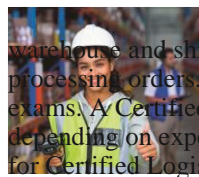


Quick Facts About Our High School Career Programs

Fall 2020 Early Career Programs may be offered online

Bergen Community College Early Career Programs are for high school students who have not yet decided if they are interested in going directly to college after high school or begin their career. By participating in this program, they are able to keep their college options open while simultaneously preparing for a career. Our hands-on approach prepares them for immediate employment in high-demand careers while simultaneously earning college credit. Each program consists of technical training and real-world experience, includes interview, resume writing coaching and job placement assistance. All programs consist of classroom instruction Monday through Friday from 11:30 a.m. to 2:15 p.m. For more information about our Early Career Programs, email us at collegeinhighschool@bergen.edu.

Certified Logistics Associate/Certified Logistics Technician



Certified Logistics Associates and Technicians assist with the delivery, distribution, and storage of products. Retail, warehouse and shipping companies hire our CLA/CLT students to manage the inventory of products including receiving, packing, shipping and processing orders. Students learn the basic skills and knowledge for material handling jobs and will be prepared to sit for two certification exams. A Certified Logistics Associate/Technician has an average earning potential for salary in the United States of \$32,000 per year, depending on experience, certifications, and job performance. With the increased demand in e-commerce, there is a strong future job outlook for Certified Logistics Associates. Students must be proficient in 8th grade level math and 9th grade level reading to be successful in this course. Classroom instruction generally runs from September through mid-winter depending on weather and student progress. The student will spend the remainder of the school year in an internship. An alternative format is available for students with special learning requirements. Successful students may have the potential to earn up to 3 college credits. Program Cost: \$2500 per student plus books and testing.

Childhood Development Associate



The Childhood Development Associate certificate is the most widely recognized credential in Early Childhood Education. A CDA certificate prepares you for work in daycare, as a preschool teacher, a teaching assistant, or childcare worker. An entry level CDA earns an average of \$29,000 per year in the United States. Classroom instruction runs from September to March and students will be placed in an internship in late spring. Students will prepare for the CDA exam issued by the CDA Council for Professional Recognition and prepare a portfolio. Upon completion of the CDA program, students meeting admission requirements can transfer 9 credits into the Associates in Applied Science (AAS) Degree in Early Childhood Education at Bergen Community College. An alternative format is available for students with special learning requirements. Program Cost: \$3800 per student.

Medical Office Assistant



This program is ideal for high school students with an interest in taking the first step toward a career in the fast-growing health professions field. Medical Office Assistants greet patients, manage electronic health records, and ensure the office operates efficiently while also creating a friendly and positive patient experience. This program prepares students for a career in doctors' offices, hospitals, clinics, dental offices and clinics. Employment of medical office assistants is expected to grow 25% in the next ten years with an average salary in the United States of \$34,000 per year. Students attend classroom instruction from September to May and will then receive job placement assistance in late spring or summer.

Program cost \$3800 per student.

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